

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING

November 19, 2012

6:30 p.m.

Present: Karen Trimble, John Fuhs, John Quast, Jim Douglas, and Rebecca Morrison. Melissa Thompson, Bob Antholine, Joan Fritzler, Lynn Welscher, Brenda O'Brien, and Kristin Magnuson were also present.

Also in attendance: Four citizens were in attendance

CALL TO ORDER

Karen Trimble, President, called the meeting to order at 6:30 p.m., read the Notice of the Meeting, led those in attendance in the Pledge of Allegiance, and noted that all members were present.

Jim Douglas moved that the agenda be approved as presented. John Fuhs seconded and the motion carried 5-0 on a voice vote.

Celebrations and Commendations – Mrs. Thompson commended the Swallow School Student Council for raising funds for the Red Cross Hurricane Sandy victims. Mrs. Calbaum and Mr. Joseph were commended for holding a canned food drive for the Hartland Food Pantry.

Mrs. Thompson and Mrs. Fritzler summarized the work that transpired over the summer through the buildings and grounds committee which included renovating the parking lots, repair of the vestibule and bell tower soffits, installation of security cameras, installation of new door locks, implementation of a new recycling initiative, and focusing on risk management with the liability insurance carrier. The Facilities Planning Committee put together a capital improvement list and meets regularly to review the list and make improvements as recommended.

Citizens' Forum – Bob Rosch, AHS Board Member, updated the Board related to Arrowhead on the following issues: the new state report card, sports highlights, and improvements around the ice center. He also mentioned that they plan on going to a referendum in April 2014 to build a fine arts facility and for other parking lot/sidewalk improvements on campus.

INFORMATIONAL ITEMS

Business Services Report – Carrie Gindt and Annette Moy from Reilly Penner & Benton summarized the Audit Report and answered questions.

Superintendent's Report – Mrs. Thompson reported on the focus this year on engaging the community and instructional programming and provided the following committee updates.

Committee Updates

Site Council – So far this year has focused on understanding the state report card and the food service program and mandated changes. In December they will talk about open enrollment.

Technology and Curriculum – This committee is comprised of 23 people currently studying what our course offerings are, how they are meeting the needs of students, how our technology supports our instruction and student learning, and how we would like to proceed in each area. Recommendations to the Board will be forthcoming in January and/or February.

Communications – This committee is looking at conducting a survey regarding communications in the school and has made and implemented several changes in how we communicate with the school community already.

Employee Relations/Personnel – Has been discussing when and how to update the Employee Handbook moving forward, determining which forms are best for teacher and support staff evaluation templates, and brainstorming what supplemental pay could look like moving forward for teachers and support staff.

Facilities Committee – This was highlighted in the Celebrations portion of the meeting.

Policy Edits – Mrs. Thompson mentioned the following policies were edited: Policy 165.1—School Board: Conflict of Interest, Policy 185—Board Committees, Policy 187—Public Participation and Board of Education Meetings, and Policy 423—Open Enrollment.

Principal's Report – Mr. Antholine spoke about the work with PBIS. He reported a team of teachers attended a CESA 1 Innovation in Personalized Student Learning conference earlier in the month. Washington, D.C. trip information was sent out to parents and there will be a meeting next week. He also spoke about assessment including PALS, WKCE, and EXPLORE.

ACTION ITEMS

Approval of Minutes – Rebecca Morrison moved to approve of the following minutes: October 29, 2012- Facilities Committee Meeting, October 29, 2021 – Regular Meeting, October 29, 2012 – Executive Meeting, November 7, 2012 – Policy Committee Meeting and November 12, 2012- Employee Relations Committee Meeting. John Fuhs seconded and the motion carried 5-0 on a voice vote.

Business Services –

Monthly Accounts – John Quast moved to approve expenditures as presented in the amount of \$366,143 and receipts in the amount of \$40,384 during the month of October 2012. Jim Douglas seconded and the motion carried 5-0 on a voice vote.

Investment Selection based on Work Session with Graystone Consulting – The Board met with a representative from CESA 6 to discuss options during a work session. Rebecca Morrison moved to approve of Model 2 as presented by Graystone with a 50/50 split. John Quast seconded. John Fuhs recused himself from the vote. Rebecca Morrison amended the previous motion as follows: move to approve of Model 2 as presented by Graystone with a 50% equity/50% fixed split. John Quast seconded the amended motion. Motion carried 4-0 with John Fuhs abstaining from the vote.

Approval for Instructional Technology iPad Pilot not to exceed \$10,000 – Mr. Antholine explained the concept of personalized learning and the pilot which includes the purchase of 30 iPads for students, 10 iPads for teachers, 2-3 iMac desktop computers, a green screen, and a MacBook. The Swallow Education Foundation has contributed \$25,000 towards the total cost of the project already. John Fuhs moved to approve up to \$10,000 for the purchase of this equipment. John Quast seconded and the motion carried 5-0 on a voice vote.

First Reading of Policy Revisions or Edits – The following policies were presented for a first reading of edits: Policy 111—District Goals, Policy 175—Annual Meeting and Policy 184—Minutes of School Board Meetings.

First Reading of Policy Adoption – Employee job descriptions were presented for a first reading of policy adoption.

Second Reading of Policy Adoption - Policy 700.51—Use of Seclusion and Physical Restraint was presented for a second reading.

Waive Third Reading and Approve of Adoption – John Fuhs moved to waive the third reading and approve of the adoption of Policy 700.51—Use of Seclusion and Physical Restraint. Rebecca Morrison seconded and the motion carried 5-0 on a voice vote.

DISCUSSION ITEMS

2013- 2014 Calendar – Board members reviewed the proposed calendar and discussed the timing of the Spring Break.

Kindergarten Projection Formula Moving Forward – Mrs. Thompson provided a five year summary of historical data and the average percentages shown between spring and fall actual enrollment. This formula will be used to project kindergarten enrollment for purposes of Open Enrollment space determination beginning this January.

ANNOUNCEMENTS

Board members reviewed the calendar of future meetings and events.

ADJOURNMENT

At 8:15 p.m. Rebecca Morrison moved to adjourn the meeting. Jim Douglas seconded and the motion carried 5-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk